

GRAFTON UNDERWOOD PARISH COUNCIL



Clerk: Mrs Ruby Cole
32 Old Road
Walgrave
Northampton
NN6 9QW

Tel: 07881 458801 / 01604 781834

E-mail : clerkgupc@gmail.com
www.graftonunderwoodparishcouncil.com

Date: 4th November 2021
To: All Parish Councillors
From: Mrs R Cole, Clerk to Grafton Underwood Parish Council

Dear Councillor,

You are hereby summoned to attend the full Parish Council meeting to be held on **Wednesday 10th November 2021** at 7.00pm at **Grafton Underwood Village Hall**, when the under mentioned business will be transacted.

AGENDA

- 21/087 Apologies:** *To receive and approve apologies for absence*
- 21/088 Public address to the council:** *Members of the public are invited to address the council. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representation through the chairman of the meeting*
- 21/089 Minutes of the last meeting:** *To receive and approve for signature the minutes of the full Parish Council Meeting held on Wednesday 25th August 2021 & Extraordinary Parish Council Meeting held on Friday 8th October 2021*
- 21/090 To receive declarations of interest under the Council's Code of Conduct related to business on the agenda:** *Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business).*
- 21/091 Review Actions Outstanding:** *To receive reports on actions outstanding from previous minutes*
- 21/092 Correspondence:** *To note correspondence received and agree actions arising*
Right to Roam – Footpath Access
Northamptonshire Village Awards return for 2022
Memorial Tree
Councillors to Complete Declarations of New or Changed Interests to NNC
- 21/093 Councillor Training:** *To note dates of councillor training courses, previously circulated*
- 21/094 Electric Charging Points:** *To discuss parish council involvement*
- 21/095 Community Payback:** *To receive update*
- 21/096 Road Safety & Highways:** *To receive update*
- 21/097 Plant a Tree for the Jubilee:** *To receive update*
- 21/098 Queens Platinum Jubilee and becons:** *To confirm parish council involvement*
- 21/099 Grants for armed forces events.**

- 21/100** **CiLCA:** *NCalc are offering five clerks 50% off the CiLCA (Certificate in Local Council Administration) training fee for 2022 which is usually £495, saving £247.50. This would also mean registering with SLLC (Society of Local Council Clerks), which is £410.00. Clerk is interested in applying for this course and would like council to consider a 4 way split with the other three council she clerks for. This would bring the cost down to £168.38 over 2 years. Details circulated to councillors*
- 21/101** **Planning:** *To discuss new planning applications and agree response - updated planning history attached*
- 21/102** **Remembrance Sunday:** *Councillor to lay poppy wreath 14th November 2021*
- 21/103** **Brook:** *To discuss actions required to clear the brook*
- 21/104** **Defibrillator:** *To clarify actions required to maintain and who is responsible (Councillor Sneddon to provide update)*
- 21/105** **Parish Representative Reports:** *To receive updates Environment Agency (Councillor Sneddon to provide update)
Rural Forum (Councillor Sneddon to provide update)
Flooding
Footpath Warden (brook management)
Tree Warden*

Finance

- 21/106** **Payments:** *To approve payments below totalling £130.40*

Ref	Payee	Description	Amount
100420	Clerk	Salary November 2021	100.40
100421	Mark Bird	Gloves (Flood Works)	30.00

- 21/107** **Barclays Bank:** *To receive update and confirm signatories*
- 21/108** **Bank Balance:** *To receive and approve balance at bank and reconciliation
Signature required*
- 21/109** **Draft Budget:** *To confirm remaining 21/22 budget*
- 21/110** **Precept:** *To approve and agree 22/23 precept*

The Public and Press will be excluded for the following private item

- 21/111** **OLB -** *Councillors should be familiar with the contents of the guidance received on 25 October*

The Public and Press will be readmitted

- 21/112** **Next Agenda:** *To request items for inclusion on the agenda for the next meeting*
- 21/113** **Next Meeting:** *To note date of next meeting Wednesday 2nd February 2022*

Signed: *Ruby Cole*

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