

GRAFTON UNDERWOOD PARISH COUNCIL



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Date: 16th September 2021
To: All Parish Councillors
From: Mrs R Cole, Clerk to Grafton Underwood Parish Council

Dear Councillor,

You are hereby summoned to attend the Extraordinary meeting of Grafton Underwood Parish Council to be held on **Wednesday 22nd September 2021** at 7.00pm at **Grafton Underwood Village Hall**, when the under mentioned business will be transacted.

AGENDA

- 21/079 Chairman:** *To elect a chairman of Grafton Underwood Parish Council.*
- 21/080 Apologies:** *To receive and approve apologies for absence.*
- 21/081 Public address to the council:** *Members of the public are invited to address the council. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representation through the chairman of the meeting.*
- 21/082 To receive declarations of interest under the Council's Code of Conduct related to business on the agenda:** *Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business).*
- 21/083 Planning:** *To discuss responses to recent correspondence.*
- 21/084 Neighbourhood Plan:** *To confirm agreement of implementation and expenditure.*
- 21/085 Finance:** *To note replacement of damaged cheque 100411 to R Corney for £151.20 (cheque 100415). To discuss and approve expenditure for wreath for Remembrance Sunday 14/11/21. To approve expenditure as below. Totalling £143.60*

Ref	Payee	Description	Amount
100416	Clerk	Salary September 2021	100.40
100417	Parish Online	1 year Subscription 14/09/21 to 14/09/22	43.20

Signed: *Ruby Cole*

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