# **GRAFTON UNDERWOOD PARISH COUNCIL**

**Clerk: Mrs Ruby Cole**

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**Walgrave**

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**NN6 9QW www.graftonunderwoodparishcouncil.com**

Date: 16th September 2021

To: All Parish Councillors

From: Mrs R Cole, Clerk to Grafton Underwood Parish Council

Dear Councillor,

You are hereby summoned to attend the Extraordinary meeting of Grafton Underwood Parish Council to be held on **Wednesday** **22nd September** **2021** at 7.00pm at **Grafton Underwood** **Village Hall**, when the under mentioned business will be transacted.

**AGENDA**

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| **21/079** | **Chairman***: To elect a chairman of Grafton Underwood Parish Council.*  |
| **21/080** | **Apologies:** *To receive and approve apologies for absence.* |
| **21/081** | **Public address to the council:** *Members of the public are invited to address the council. The session will last for a maximum of 15 minutes with any individual* *contribution lasting a maximum of 3 minutes. Members of the public should address their representation through the chairman of the meeting.* |
| **21/082** | **To receive declarations of interest under the Council’s Code of Conduct related to business on the agenda:** *Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business*). |
| **21/083** | **Planning:** *To discuss responses to recent correspondence.* |
| **21/084** | **Neighbourhood Plan:** *To confirm agreement of implementation and expenditure.* |
| **21/085** | **Finance:** *To note replacement of damaged cheque 100411 to R Corney for £151.20 (cheque 100415). To discuss and approve expenditure for wreath for Remembrance Sunday 14/11/21. To approve expenditure as below. Totalling £143.60* |

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| Ref | Payee | Description | Amount |
| 100416 | Clerk | Salary September 2021 | 100.40 |
| 100417 | Parish Online | 1 year Subscription 14/09/21 to 14/09/22 | 43.20 |

**Signed: *Ruby Cole*** **Date: 16th September 2021**